FOR OFFICIAL USE ONLY

22 March 1957

MEMORANDUM FOR: Chief, Transactions and Records Branch.

Office of Personnel

THROUGH:

Chief, Administrative Staff, ORR

SUBJECT:

Service Computation Dates for

STAT STAT

l. In checking the service computation dates on the IBM leave balance sheets this office finds that have been accredited only with time served in this Agency.

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- 2. Attached are Standard Forms 144, with proper documentation, to support each of their claims of prior military and government service.
- 3. This division requests that these claims be reviewed and included in their individual files, and that their leave category be made retroactive to the revised service computation date. If there is need for further discussion please call me on ext.

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Photo Intelligence Division, ORR

2 Attachments

Distribution:

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